



સરદાર વલ્લભભાઈ રાષ્ટ્રીય પ્રૌદ્યોગિકી સંસ્થાન, સુરત  
SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY,  
SURAT

SVNIT

સરદાર વલ્લભભાઈ નેશનલ ઈન્સ્ટીટ્યુટ ઓફ ટેકનોલોજી, સુરત

Minutes

**18<sup>th</sup> Meeting of Industrial Consultancy and Sponsored Research Board**

The Minutes of the 18<sup>th</sup> ICSR Board meeting, held on Monday, October 16, 2023 at 04:00 pm onwards, at the Institute Conference Room, New Administrative Building, SVNIT, Surat are as follows:

The following members were present in the meeting.

Sr. No.	Name of Person	Designation
1	Prof. (Dr.) Anupam Shukla – Director	Chairman
2	Prof. D C Jinwala - Dean (R&C)	Member
3	Prof. R A Christian – Head, Dept. of Civil Engineering	Member
4	Prof. K P Desai – Head, Dept. of Humanities and Social Sciences	Member
5	Prof. A A Sheikh – Head, Dept. of Mechanical Engineering	Member
6	Prof. Mousumi Chakraborty – Head, Dept. of Chemical Engineering	Member
7	Prof. Jigisha Parikh – Head, Dept. of Chemistry	Member
8	Prof. V H Pradhan – Head, Dept. of Mathematics & Humanities	Member
9	Dr. Pranav Darji – on behalf of the Head, Dept. of Electrical Engineering	Member
10	Dr. Rasika Dhavse – on behalf of the Head, Dept. of Electronics Engineering	Member
11	Dr. Pramod Mathur - Registrar	Member
12	Dr. Manish Rathod – Asso. Dean (R&C) – SRP	Member
13	Dr. N D Jariwala – Asso. Dean (R&C) – CRP	Member
14	Dr. Piyush Patel - Asso. Dean (R&C) – IPR	Member – Secretary
15	Shri Sibshankar – Dy. Registrar (Accounts)	Invitee
16	Dr. V N Lad – Professor-in-charge (Accounts)	Invitee

The following members were unable to attend the meeting due to prior official assignments.

- (1) Prof. M A Zaveri – Head, Dept. of Artificial Intelligence & Dept. of Computer Science and Engineering
- (2) Prof. S N Sharma – Head, Dept. of Physics

The meeting was initiated with a warm welcome to all the present members, extended by the Chairman. The Dean(R&C) also extended a warm welcome to the incoming Associate Dean(R&C)-IPR Dr Piyush Patel. He also acknowledged the services rendered by the erstwhile Associate Dean(R&C)-IPR Dr H B Mehta; especially the contributions made by him towards streamlining the IPR related work and the periodic review of the Seed Grants.

The following agenda items were deliberated and the resolutions adopted as shown:

Item No. 1	To approve the minutes of the 17 <sup>th</sup> ICSR Board meeting held on 26 <sup>th</sup> April 2023 at 04.00 pm at the Institute Conference Room, New Administrative Building, SVNIT, Surat. (Appendix – A)
Reso. No. 1	The minutes of the 17 <sup>th</sup> ICSR Board meeting held on 26 <sup>th</sup> April 2023 at 4.00 pm at the Institute Conference Room, New Administrative Building, SVNIT, Surat was circulated to all

25/10/23

25/10/23

	the members of the ICSR Board, through email on 5 <sup>th</sup> May 2023. No comments were received from any of the members, therefore, it was resolved to confirm the minutes.
<b>Item No. 2</b>	To note and approve the Action Taken on the resolutions adopted in the 17 <sup>th</sup> ICSR Board meeting held on 26 April 2023. (Appendix – B)
<b>Reso. No. 2</b>	<p>It was resolved to note and approve the Action Taken on the resolutions adopted by the ICSR Board in its 17<sup>th</sup> meeting held on 26<sup>th</sup> April 2023. In addition, the following actions are to be noted:</p> <p>(1) The recommendation no. 3(d) in the report submitted by the committee to the Chairman of ICSR Board on 21.06.2023; constituted as per <b>3rd Resolution</b> (Office Order No. E/141/SAAMIP/687 dated 07.06.2023) are accepted by the board except for the following modification. viz. the statement "<i>In case of insufficient funds in PUF/POH, the Dean (R&amp;C) Fund shall be used for any financial assistance for such requests</i>" is NOT accepted and hence is to be removed from the final approved recommendations of the committee.</p> <p>(2) The Action Taken Report of <b>12<sup>th</sup> resolution</b> pertaining to reviewing the activities carried out under the MoU(s) signed with various institutes/industries to be presented by the HoDs. The Dean (R&amp;C) requested the Chairman of the Board to consider the same in the next ICSR Board Meeting and the same was agreed.</p>
<b>Item No. 3</b>	<p>To consider and suggest a suitable policy concerning the further processing of the GST credits, received on the outsourced services in Testing &amp; Consultancy Projects/ Industrial Projects; with respect to the GST to be paid by the last user. This item was brought for the discussion and appropriate resolution at the ICSR Board in its 10<sup>th</sup> meeting held on 08.10.2021, however the same was deferred at that time.</p> <p>The Institute is receiving various Testing &amp; Consultancy Projects from various Govt./Semi Govt. /PSUs &amp; Private organizations etc. This aspect specifically applies to those cases, where the Institute outsources part of the services to external agencies due to non-availability of infrastructure facilities (i.e. equipment) or expertise within Institute.</p> <p>In such cases, as per the GST regime laws, the external agencies issue the invoice with applicable GST. However, the Institute already pays the GST on the total consultancy charges. Since as per the GST regimes laws, the GST is to be paid only once and that too, by the (i.e. last) end-user, the Institute gets the Input GST credit of GST amount for such services hired from outside agencies.</p> <p>As of now, all such credits are deposited under one temporary ledger. There is a representation from faculty members, in general, that the credit GST amount must be reverted back as the Consultancy earnings and is <b>therefore must be subjected to the distribution schedule</b> as per the prevailing rules for distribution on the day.</p> <p>That is, it is proposed to transfer this input GST credit to the respective Testing &amp; Consultancy Projects head. This is applicable to only those projects where such GST credits are received – specifically for the projects in which services from external agencies are being hired.</p> <p>The ICSR Board is requested to suggest a policy as proposed above, by adopting suitable resolution(s.) (Appendix – C).</p>

  
25/10/23

  
25/10/2023



Reso. No. 3	<p>In this meeting, the members of the Board discussed the item in depth and examined various aspects of the same.</p> <p>It was resolved unanimously to transfer the Input GST Credits to the <u>respective Testing &amp; Consultancy Projects head</u> with retrospective effect as and when and wherever it is applicable.</p> <p>It was also resolved that it is applicable to only those projects where such GST credits are received – specifically for the projects in which services from external agencies are being hired. It was also resolved that the received credit amount must be subjected to the distribution as per the prevailing norms of distribution on the day.</p>
Item No. 4	<p>This matter applies to those cases where the GST TDS amount is deducted by Govt. Organizations in Testing &amp; Consultancy Projects and later credit is received by the institute because the GST would already have been paid by the institute originally. This item was brought for the discussion and appropriate resolution at the Board in its 10<sup>th</sup> meeting held on 08.10.2021, however the same was deferred at that time.</p> <p>At the time of transfer of the payment from Govt. Organizations to SVNIT, Surat for Testing &amp; Consultancy Services, the Govt. Organizations deduct 2% GST as TDS on basic amount of the invoice. However, the Institute already pays total GST amount to the Govt. on total amount in invoice raised by SVNIT, Surat. Hence, Institute is getting GST TDS credit for such invoice.</p> <p>Therefore, it is proposed to transfer the input GST TDS credit to the respective Testing &amp; Consultancy Project Head. In view of the above, the ICSR Board is requested to adopt suitable resolution as above.</p>
Reso. No. 4	<p>In this meeting the members of the Board discussed the item in depth and examined various aspects of the same. It was resolved unanimously to accept the proposal as above. That is it was accepted to transfer the GST TDS Amount credit, to the respective Testing &amp; Consultancy Projects head with retrospective effect as and when and wherever it is applicable. It was also resolved that the credit amount so earned, must be subjected to the distribution as per the prevailing norms of distribution on the day.</p>
Item No. 5	<p>This matter pertains to the budget head to be used for incurring the salary of manpower in Research Projects in those cases where the fund is not available in the head “Manpower” under the project, but is available in the other heads under the “Recurring” budget main head. There have been requests received from the PIs that till the time the new fund for their projects is released; they may be temporarily allowed to take a “loan” from the other recurring head in the same project under them. The “loaned” amount is to be returned back upon the receipt of the funds from the funding agencies.</p> <p>It is proposed that such PIs may be allowed to take loan from any other recurring head (only) under the same project (only), if they are preferably in writing (or orally otherwise) are assured by the funding agency that the new funds for their running project will be released. This will be allowed by taking special approval from the Director on appropriate recommendation of the Dean (R&amp;C), based on the resolution adopted by this board today. (Appendix – D)</p>
Reso. No. 5	<p>It is resolved that in such cases, the Principal Investigators (PIs) may be allowed to take loan from other recurring head of the same project <b>ONLY</b> for a <b>Maximum period of THREE Months only. However, the PI must obtain an assurance on email from the funding agency about the release of next installment of the funds for their ongoing project.</b> The PI must state and attach a copy of the same in a separate approval note to be taken from the Director. That is, such temporary loan shall be allowed only on special approval from the Director on appropriate recommendation of the Dean (R&amp;C).</p>

  
25/10/23

  
25/10/23

<b>Item No. 6</b>	To discuss and resolve regarding the possibility of curtailing the notice period to be served by those Junior Research Fellows who are serving under a project at SVNIT and are selected for PhD program (as FIR) at SVNIT. Allowing a curtail notice period allows them to join the Ph.D. Program (at SVNIT, Surat). (Appendix – E)
<b>Reso. No. 6</b>	It was resolved that the notice period for such cases as mentioned above i.e. the JRF/SRFs employed working on the projects within the institute be allowed to join the PhD program (FIR) at the institute ONLY, without requiring any notice period to be served before being relieved. However, this would be effected only on a special approval of the Director and on suitable recommendations of the PI, the respective HoD and the Dean (RnC) and only if all the other terms are followed.
<b>Item No. 7</b>	To discuss and resolve whether to consider ROBOFEST Competition as a Research Project. (Appendix – F)
<b>Reso No. 7</b>	It was discussed and resolved not to consider ROBOFEST and any other such types of Student Research Competition Projects as Sponsored Research Project anymore. Further, it was also resolved that the Amount received under it may be credited to appropriate fund in the Dean (SW) Office. The Dean (R&C) Office shall be responsible only for the endorsements, if at all required in such cases. All the previous considerations on the matter, if at all adopted and considered, shall be rendered null and void and the Dean (RnC) office shall not consider the registrations of such student competitions as the Sponsored Research Projects.
<b>Item No. 8</b>	This matter concerns the requests received from a research fellow in the DoChE to allow her to avail of the HRA, despite the fact that she is allotted the hostel accommodation in the campus. (ref. Resolution No. 9 of 3 <sup>rd</sup> ICSR Board Meeting) (Appendix – G). The candidate is being paid HRA on the recommendation of the HoD (in Form no 1.14) on the pretext that she is paying the hostel fees and hence must be paid HRA.
<b>Reso. No. 8</b>	The matter was discussed in detail and it was resolved that the HRA CANNOT paid to any incumbent in case the Institute has allotted accommodation of whatsoever nature, in the campus. This resolution will repudiate the earlier resolutions of ICSRB with respect of HRA.
<b>Item No. 9</b>	To recommend the following forms in Sponsored Research Project, designed by the Office of the Dean (R&C) <b>(1) Form for Extension of Research Project (Appendix – H)</b> <b>(2) Form for Remission of Accrued Interest (in implementation of Rule 230(8) of GFR 2017) (Appendix – I)</b>
<b>Reso. No. 9</b>	The house approved both the forms.

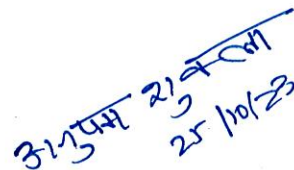
The meeting was ended with a vote of thanks to all the present members by the Chairman for their active participation.



Asso. Dean (R&C) – IPR  
Member-Secretary



Dean (R&C)  
Member



Director  
Chairman, ICSR Board